

Change of Personal Details Form

Complete this form using **black pen** – Print in clear **CAPITAL LETTERS**

Change of name - Complete sections 1, 2 and 4

Change of contact details - Complete sections 1, 3 and 4

Questions? Please call our Customer Service department on 0800 165 165.

Contract Number:

Vehicle Registration Number:

1. Borrower Details

Title

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

Date Of Birth dd/mm/yyyy

First Name

Middle Name

Last Name

2. Change of Name

Title

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

New First Name

New Middle Name

New Last Name

Old Signature

New Signature

The reason for the change:

- ☐ Using a new name due to Marriage (original certified copy* of Marriage Certificate^ must be attached)
- ☐ Using a former name (certified copy* of original Birth Certificate and a copy of one of the following certified* document must be attached: Marriage Certificate^ OR Change of Name Certificate OR Decree Nisi/Divorce Certificate)
- ☐ Using a new name (certified copy* of original Change of Name Certificate must be attached)

^ Marriage Certificate must be issued by Births, Deaths and Marriages (Department of Internal Affairs). Ceremonial certificates will not be accepted.

*Certified Copies

Certified copy means a document that has been certified as a true copy of an original document by one of the following persons:

- Justice of the Peace
- Notary Public
- Solicitor or Barrister
- Chartered Accountant Australia and New Zealand member (including membership number)
- Member of Parliament
- Magistrate
- New Zealand embassy/consular staff

A complete list of acceptable certifiers can be found at [Section 9 of the Oaths and Declarations Act 1957 \(NZ\)](#).

3. Change of contact details

New Residential Address

Unit number

Street Number

Street Name

Suburb

Postcode

New Mailing Address

Same as residential address ☐

Unit number

Street Number

Street Name

Suburb

Postcode

New Contact Details

Mobile Number

Other Phone

☐ Home ☐ Work

Email Address

4. Signature

I acknowledge it is an offence under the Anti-Money Laundering and Countering Financing of Terrorism Act 2009 to provide false or misleading statements or produce misleading documents.

Signature

Date

Submit the Form

Once all relevant sections have been completed in full, please submit this form with any supporting documents required to:

- Mail **PO Box 83101, Wellington, 6440**
- Email csc@automotivelendingsolutions.co.nz

Automotive Lending Solutions New Zealand Pty Ltd trading as BYD Auto New Zealand Financial Services
NZ Company Number 4434499
PO Box 83101, Wellington 6440, New Zealand T 0800 165 165 W bydauto.co.nz